

Prepare for textile manufacturing operations

Overview

This standard is about preparing for textile manufacturing operations.

This includes gathering resources, preparing equipment and making sure it is in good order and organising own work area.

This standard is for those who prepare for textile manufacturing operations.

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Performance criteria

You must be able to:

1. keep the work area clean, safe and free from waste and obstructions at all times
2. carry out preparation activities in line with work instructions
3. identify and select resources which meet specification and maintain continuity of work operations
4. make equipment ready for use in line with work instructions
5. organise the work area to ensure efficiency during work operations
6. keep downtime and wastage to a minimum at all times
7. protect resources from damage and contamination in line with agreed procedures
8. take action in line with agreed procedures when resources and equipment do not meet requirements
9. carry out preparation activities within agreed timescales following agreed safety and work procedures
10. complete and store accurate records and documentation in line with agreed procedures

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Knowledge and understanding

You need to know and understand:

1. how to receive, interpret and follow work instructions, making use of the information supplied
2. preparation activities prior to work operations
3. characteristics of materials to be processed and how to handle them
4. capabilities of equipment to be used and actions to be taken when it does not conform to specification
5. the effects of wastage on operations and sustainability
6. the importance of maintaining a clean and safe work area
7. the importance of achieving quality and its relation to the end user or customer
8. how to resolve problems within the work area, and within limits of personal responsibility
9. how your specific work activities relate to the whole process and limits of own responsibility
10. the importance of effective communication with colleagues, lines of communication, authority and reporting procedures
11. the organisation's rules, codes and guidelines including timekeeping and personal hygiene
12. the organisation's quality standards
13. own organisation's ethical and sustainability policies
14. the types of records kept, how they are completed and the importance of accuracy
15. the importance of complying with written instructions, equipment operating procedures, safe working practices and manufacturers' instructions
16. statutory responsibilities under health, safety and environmental legislation and regulations

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