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## Overview

This standard is about maintaining hygiene standards during handling and storing goods in a logistics facility. It involves personal hygiene standards and the use of protective personal equipment (PPE) to protect the operatives and the goods.

This standard is relevant to all operatives at every level in logistics operations. Operatives could, for example, be working in warehousing and storage, transport or freight forwarding.

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## Performance criteria

### You must be able to:

1. identify health, safety and security issues relating to the goods and the **storage conditions** in a logistics facility
2. maintain personal hygiene during the handling of goods and the **storage conditions** in accordance with organisational requirements
3. identify and use **Personal Protective Equipment (PPE)** to maintain hygiene standards during the handling and storing of goods
4. identify any special requirements for maintaining the quality of the goods and the **storage conditions** within the logistics facility
5. handle goods using **handling methods** and **equipment** in accordance with organisational requirements
6. dispose of different types of waste in accordance with the relevant legislation and organisational procedures
7. identify and respond to problems relating to the maintenance of organisational hygiene standards
8. record the work carried out according to organisational procedures
9. comply with organisational procedures and all the relevant environmental, **legal, safety and operating requirements** that relate to hygiene standards during handling and storing goods

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## Knowledge and understanding

### You need to know and understand:

1. the health, safety and security issues relevant to the handling and storage of goods in a logistics facility
2. the nature and characteristics of the goods in storage in a logistics facility
3. the **Personal Protective Equipment (PPE)** that should be used to maintain hygiene standards when handling and storing goods in a logistics facility
4. the relevant hygiene standards required by the organisation for the goods and **storage conditions**
5. the requirements for maintaining the goods and the **storage conditions** while in a logistics facility
6. the different methods of waste disposal used by the organisation
7. the problems related to maintaining hygiene when handling and storing goods in a logistics facility
8. the roles and responsibilities of yourself and your **colleagues** to maintain hygiene standards in a logistics facility
9. how to complete documentation and maintain records
10. the organisational procedures and the relevant environmental, **legal, safety and operating requirements** that relate to maintaining hygiene standards during handling and storing goods

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## Glossary

**Storage conditions:** ambient, chilled, dry, outdoors, indoors, ventilated, segregated, restricted access

**Handling methods:** manual, mechanical, gravity

**Colleagues:** permanent, temporary, agency staff, external, line manager, supervisor, customer/clients

**Environmental, legal, safety and operating requirements:** safety regulations, codes of practice, load restrictions, working-time regulations, transport regulations

**Personal Protective Equipment (PPE):** high-visibility vests, hard hats, eye protection, gloves, boots

**Equipment:** e.g. tools, implements, machinery, lifts, conveyors, cranes and shelving and racking systems

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Maintain hygiene standards during handling and storing goods in a logistics facility



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