

Select suppliers for the supply chain

Overview

This standard is about selecting suppliers for the supply chain. It involves obtaining information on the demand for supplies and the potential sources of supply. It also involves establishing criteria for suppliers, assessing the relevant factors, resolving problems and providing information.

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This standard is for supply chain practitioners. They could be, for example, in purchasing, freight logistics operations or transport management roles.

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Performance criteria

You must be able to:

1. confirm the demand for **supplies**
2. obtain information on potential sources of supply
3. follow organisational procedures to establish criteria for selecting suppliers for the **supply chain**
4. confirm that supply specifications are provided to prospective suppliers
5. select suppliers that meet the supply specifications
6. identify and assess the relevant factors and risks that may affect the procurement of **supplies**
7. identify and handle any issues with the selection of suppliers for the **supply chain**
8. provide information on the selection of suppliers to **colleagues**
9. comply with all the relevant legal, regulatory, environmental, health and safety and organisational procedures required when selecting suppliers for the **supply chain**
10. promote responsibility for the environment and sustainability within the organisation and communicate and implement this when selecting suppliers for the **supply chain**

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Knowledge and understanding

You need to know and understand:

1. your organisation's strategic aims, objectives and activities in relation to the **supply chain**
2. the types of **supply chain** management theories, models and practices
3. your organisation's information sources on **supply chain** processes, and how to use sources of information to select suppliers
4. the content of specifications for the selection of suppliers for the **supply chain**
5. the types of procurement theories, models and practices
6. the types of supplier evaluation methods and procedures
7. the types of quality management theories, models and practices
8. the types of risk analysis methods and procedures available to assist with selecting suppliers for the **supply chain**
9. how to identify and handle any issues with the selection of suppliers for the **supply chain**
10. the types of communication methods used by your organisation
11. the relevant legal, regulatory, environmental, health and safety and organisational procedures relating to the selection of suppliers for the **supply chain**
12. your and the organisation's responsibilities for protecting the environment and working sustainably when selecting suppliers for the **supply chain**

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Glossary

1. **Colleagues:** permanent, temporary, agency staff, external
2. **Supplies:** any combination of goods or services that are procured, delivered or stored in the supply chain
3. **Supply chain:** procurement, purchasing and supply, logistics, transport and operations management, within and between international boundaries

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