

## Contract with other organisations to supply goods

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### Overview

This standard is about contracting with other organisations to supply goods. It involves specifying details of the contract, exchanging information and ensuring the contract meets the organisation's requirements. It also includes resolving problems, obtaining authorisation and providing information.

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This standard is for supply chain practitioners. They could be, for example, in purchasing, freight logistics operations or transport management roles.

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### Performance criteria

#### You must be able to:

1. provide information on the content of the **contract** with other organisations to supply goods
2. specify the details required in the **contract** to supply goods
3. exchange information on **contracts** with other organisations
4. confirm that the **contract** contains the correct details
5. confirm that the **contract** meets the requirements of your own and other organisations
6. resolve problems relating to the completion of **contracts** to supply goods
7. obtain the required authorisations and signatures to complete **contracts**

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### Knowledge and understanding

#### You need to know and understand:

1. your organisation's strategic aims, objectives and activities in relation to the supply chain
2. the types of **supply chain** management theories, models and practices
3. your organisation's information sources on **supply chain** processes and contracting with other organisations
4. the required drafting methods and procedures for contracting with other organisations
5. the types of negotiation strategies, methods and procedures
6. the types of financial analysis methods and procedures
7. the types of procurement theories, models and practices
8. the types of risk analysis methods and procedures
9. the relevant legal and regulatory requirements for contracting with other organisations

## Glossary

1. **Contracts:** a legally binding agreement. Usually comprise of formal legally binding agreements, but can be informal agreements; both can be enforced through civil law. Includes: Contract Act, Sale and Supply of Goods Act, Sale of Goods Act, Consumer Rights Act, etc.
2. **\*Supply chain:** procurement, purchasing and supply, logistics, transport and operations management, within and between international boundaries

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