

## Embellish garments and accessories for use in production

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### Overview

This standard is about your ability to trim and embellish items to meet the needs of a production.

Individuals will prepare materials and fixing requirements and apply embellishments in-line with the costume design concept and specification. This may involve sourcing materials, shaping, constructing, fixing and securing trimmings.

This standard may be applicable to costume supervisors, costume assistants, wardrobe assistants and costume makers.

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### Performance criteria

#### *You must be able to:*

1. identify production requirements, costume designs and timescales
2. source suitable materials for creating and attaching trimmings
3. identify and prepare the item to be embellished and the required materials for creating and attaching trimmings/ embellishments
4. select and set up the correct tools and equipment for the work to be carried out
5. create and attach trimmings and embellishments to the item following COSH regulations when using hazardous substances i.e. adhesive, sprays, aerosols
6. carry out shaping techniques taking account of the characteristics of the material being used
7. identify problems, faulty materials, tools and equipment and take appropriate remedial action within the limits of your responsibility
8. organise and keep the work area clean, tidy and safe
9. confirm that completed work meets the requirements of the production
10. carry out any required alterations
11. follow the production confidentiality rules
12. communicate clearly with production staff and other relevant departments or individuals
13. follow health, safety, COSH and environmental legislation and guidelines at all times

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**Knowledge and understanding**

*You need to know and understand:*

1. the production, period, genre, look and timescales
2. how to assess items and identify suitability for embellishment
3. characteristics and handling techniques of different materials
4. the importance of checking for material colour, texture, tolerances, and quality
5. appropriate tools and equipment for the work to be carried out, and their location
6. possible faults in materials, tools and equipment and potential solutions
7. who to report issues and problems to
8. shaping techniques for different materials and trimmings
9. methods of creating trimmings from basic materials
10. methods of matching trimmings to the item
11. procedures for dealing with problems
12. confidentiality rules and procedures
13. production staff and departments involved and the communication protocol
14. statutory responsibilities under health, safety and environmental legislation and regulations

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<b>Suite</b>	Costume for Film, TV and Theatre Productions
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