

Record technical camera details during shooting

Overview

This Standard is about maintaining accurate and legible records of all aspects of camera continuity and technical details during shooting days. It is about confirming all technical details with colleagues and reporting any discrepancies to the clapper loader, DIT or Camera Assistant. Where more than one camera is involved, the requirements of this standard are relevant to each camera during shooting. It requires a thorough knowledge of all camera requirements and technical details, and a meticulous attention to detail to provide comprehensive camera sheets.

This Standard could apply to anyone involved with digital media during production whether working on scripted or non-scripted productions.

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Performance criteria

You must be able to:

1. record the information about each shot that is required for matching with subsequent cover shots
2. record accurate information about the exact start and stop points and running times for each take
3. obtain accurate information from camera department of required formats, lenses, focal distances, frame rates, shutter speed and filters used for each shot
4. obtain accurate information on how sound is being acquired and in what format
5. confirm and keep accurate records of take preferences with directors
6. recognise potential problems or exceptional issues that are not in line with plan and raise them with appropriate people
7. notify camera and sound people of selected shots and highlight any technical differences in take to relevant people
8. inform relevant people of outstanding shots and wild tracks identified from own records
9. keep accurate records of all aspects of composite shots required for Visual Effects (VFX) including background plates

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Knowledge and understanding

You need to know and understand:

1. digital workflow requirements and where to obtain information on them
2. the different requirements for recording information on both scripted and unscripted productions and the expectations and practicalities in terms of time and budget for each
3. the information that should be recorded for each shot for the production on which you are working
4. the format that files and metadata should be in and the level of detail they should contain
5. the types of matching problems which may occur
6. the required formats for the production
7. where to obtain information on sound acquisition
8. who needs details of lenses, focal distances, frame rates, shutter speed and filters used, and why
9. who to inform about technical differences, potential problems or exceptional issues
10. the information that needs to be recorded about composite shots for Visual Effects (VFX), who needs them and why
11. who to inform about outstanding shots and wild tracks
12. Health and Safety legislation and procedures that are relevant to your role

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Originating Organisation	Creative Skillset
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Relevant Occupations	Cameraman, Camera Assistant, Digital Imaging Technician , Digital Delivery Operator , Digital Management Operator, Data Wrangler, Media Wrangler
Suite	Production Workflow
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