

## Overview

This Standard is about managing your own work on productions so that you work in a productive way. This includes understanding your role on each production and how it relates to others, producing work of the expected quality, complying with confidentiality and data security requirements and responding positively to changing requirements and circumstances. This Standard could apply to anybody working on productions.

## Performance criteria

*You must be able to:*

1.  
make sure you work to the brief and to meet expected quality standards
  - 1.1  
manage your own time so that your work is delivered on schedule
  - 1.2  
exchange information about your work with people who need to

## Knowledge and understanding

*You need to know and understand:*

1.  
the workflow and how your role and the roles of others in  
production and post production fit into it
  - 1.1 how your role and responsibilities may need to change to handle

SKSPP05

Manage your own work on productions



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<b>Suite</b>	Post production for Film and TV
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