**Self-funded NOS Development Business Case**

All National Occupational Standards (NOS) must be developed and approved in accordance with a three-nation quality assurance process in order to be branded NOS. This is regardless of whether it is publicly funded, via the UK Standards and Frameworks Programme, or self-funded.

Organisations proposing to self-fund NOS development must seek prior approval from the UK Standards & Frameworks Panel prior to commencing any development activity.

Please complete and return this form, together with any supporting evidence, to the UK Standards and Frameworks Panel for consideration – email: NOS@SDS.co.uk

Please attach any relevant supporting documentation.

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| Organisation name |  |
| Contact details. |  |
| Occupational Area orName of NOS suite if existing(list NOS in table at end of document) |  |
| State whether review / new development / translation is proposed.  |  |
| Provide clear rationale for the proposed development activity.Include information on any scoping exercise or feasibility study which has identified the need for this work.Explain the relationship to any identified priority sector, Government policy (if nation specific, state which nation), emerging technologies, legislative changes, continuous cycles of improvement etc. |  |
| Confirm that you have explored the availability of existing NOS to avoid duplication/proliferation and maximise transferability of competence. |  |
| Please state whether the proposed development may have any potential conflict with other NOS? |  |
| Also, please confirm there is no conflict of interest in your organisation undertaking this proposed NOS review/development work. |  |
| Provide evidence of employer demand/support and any relevant LMI sources. |  |
| Provide timelines for proposed development activity. |  |
| Explain how the product is being/will be used e.g. qualifications, licence to practise, apprenticeships etc. |  |
| If the NOS development activity does not take place, explain what the impact will be on learners and/or employers. |  |
| State whether the NOS are generic, core to sector or job specific *(see definitions below).*  |  |
| Describe your experience/expertise of developing NOS.  |  |
| Describe your knowledge/experience of the NOS approvals process and nation specific requirements. |  |
| Provide details of any relevant sector/key stakeholders and networks you currently have and engage with, and how you will engage new employers. |  |
| Describe the engagement methods you would use and how you will ensure a representative sample of employers and stakeholders from across the four UK nations will be engaged, taking into account geographical considerations. |  |

Visit the NOS website to view current NOS. [www.ukstandards.org.uk](http://www.ukstandards.org.uk)

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| **NOS CATEGORIES** |
| Generic NOS: | NOS that could be transferred or imported across multiple suites of NOS and would include areas such as Leadership, Management, Customer Service. These NOS could be used across multiple occupations without the need for job-specific requirements.   |
| Core to sector: | Skills that are transferable between occupations within the same sector. These are NOS which can realistically only be used in one Suite (or similar suites within occupational groups) and require skills and knowledge that can only be relevant to this sector.  They will generally have specific terms within them that will not be relevant in other sectors. |
| Job Specific:  | NOS which are job-specific, and would be considered mandatory components when developing qualifications and training programmes. |

Provide the URB’s and Suite names of the NOS proposed for development/review

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| NOS Suite Name | URN of NOS |
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