

## Overview

This standard defines the competences required to work with other people. As well as being required to understand types of waste and associated hazards, you also need to know how to work with others, and how to pass on information in compliance with your organisational reporting system. This standard is for anyone working in the waste management industry

## Performance criteria

### *You must be able to:*

Agree individual work activities when working with others

1. agree the division of work with others before beginning work
2. plan the best way to carry out the work to performance requirements
3. confirm the working methods that will be used to comply with operational requirements and Health & Safety Regulations

Complete work activities with others

4. carry out and complete work activities within performance requirements
5. check with other people for any difficulties which arise from carrying out the work
6. prevent disagreements between people from disrupting work

Use and communicate data and information

7. complete work documentation in accordance with operational requirements
8. provide colleagues with information to enable them to undertake work in accordance with operational requirements
9. obtain and communicate to colleagues required information in order to enable tasks to be undertaken effectively and safely

Resolve problems which affect working with others

10. notify the designated person when work is likely to be completed later than a pre-agreed schedule
11. report instances of unsafe or disruptive behaviour in accordance with operational procedures
12. report problems arising within own area of responsibility to the designated person
13. notify matters outside the responsibility of the job role to the designated person

## Knowledge and understanding

*You need to know and understand:*

General

1. the potential hazards associated with different materials
2. how to identify work-related hazards and risks
3. details of operational procedures and documentation
4. how to work constructively with colleagues and other people and resolve disagreements
5. how to use personal protective equipment (PPE) in line with operational procedures
6. operational procedures and why it is important to comply with them
7. the limits of the job responsibility when communicating with others

Working with others

8. how to develop productive working relationships with colleagues
9. the nature of other people's work
10. how each person's work affects each other
11. how to resolve misunderstandings
12. how to make helpful contributions to work-related meetings and discussions
13. how to follow work plans and who to report any potential delays or issues to

Work with other people in the waste management industry

---

**Developed by** Energy & Utility Skills

---

**Version Number** 2

---

**Date Approved** November 2017

---

**Indicative Review Date** November 2021

---

**Validity** Current

---

**Status** Original

---

**Originating Organisation** Energy & Utility Skills

---

**Original URN** WO2

---

**Relevant Occupations** Public Services; Public Service and Other Associate Professionals

---

**Suite** Waste Management

---

**Keywords** working, others, people, work activities, agreement, division of work, productive working relationships

---