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## Overview

This standard defines the competence required when working in an operational role in a waste management facility. It requires ensuring the waste and materials are dealt with and stored according to organisational requirements. It involves working safely and making sure any documentation is used and handled according to statutory requirements.

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## Performance criteria

### *You must be able to:*

Sort and store waste and operating materials

1. wear and use personal protective equipment (PPE) in line with operational procedures
2. use the equipment specified for the job to sort waste and operating materials
3. use equipment specified for the job to move waste and operating materials
4. sort, store, and label waste and materials according to their nature
5. ensure the storage area is clean and tidy after movement of waste or materials

Monitor and maintain storage conditions in line with operational procedures

6. monitor at regular intervals the safety and security of the storage facility areas
7. ensure the storage facility areas are kept clean and tidy

Use and communicate data and information

8. ensure all necessary documentation is complete and up-to-date
9. keep and maintain records of work activities so they can be used by others for quality assurance and audit purposes
10. follow all required work procedures
11. follow procedures for use and communication of data in accordance with operational procedures

Resolve problems from storing waste and operating materials

12. report any equipment defects and take steps to correct them as permitted by operational procedures
13. report any problems in storage conditions and operating materials to the designated person
14. advise supervisor or managers where situations arise that are outside of your role responsibilities and remit

## Knowledge and understanding

*You need to know and understand:*

### General

1. the classifications and types of waste
2. the potential hazards associated with different wastes
3. how to identify work-related hazards and risks
4. details of operational procedures and documentation
5. how to work with colleagues and other people and resolve disagreements
6. how to use personal protective equipment (PPE) in line with operational procedures
7. operational procedures and why it is important to comply with them
8. your job responsibility and when to report to managers

### Storage

9. how to label waste, when required
10. the requirements for keeping the storage facilities area clean and tidy
11. the environmental requirements related to storage
12. storage facilities location and layout
13. how to maintain safety and security of storage
14. operational procedures for storage
15. the implications of relevant legislation to sorting and storing waste and operating materials
16. how to identify defects and correct them where permissible
17. how to record and report storage activities and issues in accordance with organisational procedures

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