### Overview

This standard covers recognising the boundaries of your role and responsibilities and working within your level of competence in accordance with legislation, protocols and guidelines. It is applicable for all staff.

Users of this standard will need to ensure that practice reflects up to date information and policies.
SFHGEN63
Act within the limits of your competence and authority

Performance criteria

You must be able to:

P1 adherence to legislation, protocols and guidelines relevant to your role and field of practice
P2 work within organisational systems and requirements as appropriate to your role
P3 recognise the boundary of your role and responsibility and seek supervision when situations are beyond your competence and authority
P4 maintain competence within your role and field of practice
P5 use relevant research based protocols and guidelines as evidence to inform your practice
P6 promote and demonstrate good practice as an individual and as a team member at all times
P7 identify and manage potential and actual risks to the quality and safety of practice
P8 evaluate and reflect on the quality of your work and make continuing improvements
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Knowledge and understanding

You need to know and understand:

K1 the boundaries of your role and responsibilities and those of your colleagues
K2 the reasons for working within the limits of your competence and authority
K3 the importance of personally promoting and demonstrating good practice
K4 the legislation, protocols and guidelines effecting your work
K5 the organisational systems and requirements relevant to your role
K6 the sources of information that can be accessed to maintain an awareness of research and developments in your area of work
K7 the difference between direct and indirect supervision and autonomous practice, and which combination is most applicable in different circumstances
K8 the risks to quality and safety arising from:
  K8.1 working outside the boundaries of competence and authority
  K8.2 not keeping up to date with best practice
  K8.3 poor communication
  K8.4 insufficient support
  K8.5 lack of resources
  K8.6 poor individual or team compliance with legislation, protocols, and guidelines and/or organisational systems and requirements
K9 reporting and minimising risks
K10 the principle of meeting the organisations needs, and how this should enable you to recognise your own limitations and when you should seek support from others
K11 the processes by which improvements to protocols/guidelines and organisational systems/requirements should be reported
K12 the procedure for accessing training, learning and development needs for yourself and/or others within your organisation
K13 the actions that can be taken to ensure a current, clear and accurate understanding of roles and responsibilities is maintained, and how this affects the way you work as an individual or part of a team
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Additional Information

External Links  This standard links with the following dimension within the NHS Knowledge and Skills Framework (October 2004):

Dimension: Core 5 Quality
Act within the limits of your competence and authority

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