

## Pack and store products and components

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### Overview

This standard covers the skills and knowledge required to pack and store products and components. It covers understanding and following procedures for safe handling of products.

## Performance criteria

*You must be able to:*

1. comply with health and safety requirements and procedures at all times
2. obtain specifications and requirements following standard operating procedures
3. obtain equipment and materials required to carry out the job following standard operating procedures
4. check equipment is set up correctly and in good working order following standard operating procedures and any manufacturer's instructions
5. check all materials required are to specification and free from faults following standard operating procedures
6. handle products and materials to prevent damage following standard operating procedures
7. pack products and materials to meet specifications
8. store and mark products and materials to meet specifications
9. store products and materials to ensure they are accessible to others to specification following standard operating procedures
10. use suitable handling equipment following standard operating procedures

## Knowledge and understanding

*You need to know and understand:*

1. relevant health and safety responsibilities
2. meaning of terms used in specifications
3. how to check equipment is set up and is in good working order
4. how to check materials and the common faults that can occur
5. methods for storing different types of products and materials
6. who requires access to the products and materials
7. what consumables are stored, and where
8. equipment used when storing products and materials

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