
Overview

This standard covers the skills and knowledge required to operate effectively within any commercial environment in the furniture, furnishings and interiors industry. This involves:

1. planning and organising your own work
2. improving your own skills and development

Performance criteria

You must be able to:

1. check you have all required resources before beginning your work
2. work with others to achieve work objectives you have been set
3. work safely and efficiently at all times
4. fulfil your responsibilities on time and to quality standards
5. keep your work area in a tidy and organised state
6. take appropriate actions to solve problems following standard operating procedures
7. report any problems that cannot be readily solved to the appropriate person.
8. objectively assess your own skills, knowledge and expertise against an expected standard, and /or work objectives
9. respond appropriately to feedback from others on how well your own skills, knowledge and expertise match the expected standards/ work objectives required
10. identify areas for development to maintain and/or increase your own skills, knowledge and expertise
11. inform the appropriate person about any areas of development that you have identified

Knowledge and understanding

You need to know and understand:

1. the principles of sustainable furniture manufacture and good practice
2. procedures followed to obtain resources you will need to complete your work objectives
3. what safety, health and environment hazards are associated with resources you use and risk control procedures you are required to follow
4. when and why it may be necessary to work with others to achieve work objectives that have been set
5. why it is important to work safely at all times
6. why it is important to keep the work area clean and tidy
7. how to solve typical problems and who to report unsolvable problems to
8. how to dispose of waste in accordance with current legislation
9. levels/standards/objectives you are expected to work to
10. ways of objectively assessing your own skills and expertise against an agreed standard/objective
11. methods of seeking feedback from others on how well your skills, knowledge and expertise match the agreed standard/objective
12. appropriate responses to feedback and appraisal of your performance at work
13. how to identify areas for development and/or improvement in your skills, knowledge and expertise
14. who to inform about any further development you might need

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