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## Overview

This Standard is about monitoring and controlling operating procedures required to comply with legislation in the waste resource management industry. With the regenerative approach of the circular economy, waste is increasingly being seen as a resource which is made up of materials with future uses. This Standard could apply to any type of waste resource management facility.

It includes requires monitoring and reviewing procedures for waste resource management particularly in relation to health, safety and the environment. It also includes identifying and dealing with non-compliance.

This Standard is for waste resource managers or supervisors in any type of waste resource management facility.

## Performance criteria

*You must be able to:*

1. establish regular monitoring and review schedules for all site operations to maintain compliance with procedures
2. complete monitoring and review processes to record data from acceptable operating conditions, abnormal operating conditions and reporting systems for variations
3. monitor all procedures designed to meet compliance requirements on a regular basis
4. review procedures at intervals agreed with organisational and regulatory personnel
5. review health and safety procedures on a regular basis to comply with legislative requirements
6. review environmental procedures on a regular basis to maintain compliance with assessed environmental impact requirements
7. recommend new or updated procedures where data from monitoring indicates they are needed
8. ensure that procedures cover all operational situations on organisational premises and for attendance at external facilities
9. review, implement and monitor processes when non-compliance is identified
10. maintain up to date organisational procedures in line with new legislative requirements, approved codes of practice and other industry best practices
11. maintain recording and information systems in a way which enables them to be used to extract information for review and monitoring purposes
12. deal with any failures with compliance in line with organisational procedures
13. seek advice from relevant specialists to resolve situations which are outside own area of responsibility
14. rectify any issues that prevent the maintenance of compliance regimes in line with organisational procedures

## Knowledge and understanding

*You need to know and understand:*

1. current and forthcoming legislative requirements, regulations, codes of practice and guidance applicable to the processes carried out at the site
2. planning permission, permit requirements and environmental management system (EMS) for the site
3. monitoring processes for all machinery, plant and equipment used on the site
4. records required by legislation and company procedures in relation to site activities
5. organisational procedures for dealing with materials including out of specification materials and any other rejects from the process
6. sources of information on new and emerging legislation, codes of practice and industry best practice
7. organisational processes for developing and updating procedures
8. methods to communicate data and information required to comply with legislative requirements and organisational procedures
9. storage and handling procedures for the material types handled on the site
10. how and when to access specialists including those for waste management, resource management, environmental protection, health and safety and human resources
11. issues that can prevent the maintenance of compliance regimes including staff shortages, equipment deficiencies, external factors

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**Developed by** Energy & Utility Skills

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**Version Number** 2

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**Date Approved** March 2019

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**Indicative Review Date** March 2022

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**Validity** Current

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**Status** Original

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**Originating Organisation** Energy & Utility Skills

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**Original URN** WM23

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**Relevant Occupations** Public Service and Other Associate Professionals; Public Services; Waste Manager

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**Suite** Waste Resource Operations Management

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**Keywords** procedure, procedures, procedural, compliance, maintain operating procedures, review procedures, management control, operational instructions

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