
Overview

This standard is for people working in funeral businesses. It is about developing, monitoring and maintaining the health, safety and security of the work environment within a funeral business.

This standard is for funeral directors, funeral directors assistants, funeral operatives, embalmers with responsibility to promote and monitor health, safety and security.

When you have completed this standard you will be able to demonstrate your understanding of and ability to:

- Develop, monitor and maintain the health, safety and security of the work environment

Performance criteria

You must be able to:

1. monitor and maintain the working environment, work practices, materials and equipment with sufficient frequency to identify risks to health and safety and security
2. follow relevant legal regulations for identifying risks
3. take timely and sufficient action to contain risks in accordance with relevant codes of practice, regulations and your funeral business' policies and procedures
4. handle, transport and store materials, equipment and substances in appropriate containers and in designated areas safely and securely
5. report risks to health, safety and security clearly and accurately
6. use personal protective equipment
7. use equipment required for protection from risks properly
8. check that warnings of potential risks are clear, unambiguous and issued to all of those at risk
9. comply with the relevant health and safety requirements at work
10. explain and promote health and safety requirements to colleagues accurately and clearly and make information about requirements available to them
11. identify risks to health and safety accurately and promote safe working practices
12. implement appropriate and approved procedures to deal with risks and incidents in accordance with relevant codes of practice, regulations and business policies and procedures
13. act to prevent injury and damage in accordance with relevant codes of practice, regulations and your funeral business' policies and procedures
14. report risks to the people responsible for managing them in accordance with relevant codes of practice, regulations and your funeral business' policies and procedures
15. use safety equipment provided
16. use approved escape routes to evacuate the workplace in accordance with guidelines and in ways that do not increase risk to self and others
17. immediately suspend activities when it is necessary to evacuate the workplace
18. report incidents clearly, accurately and completely in accordance with relevant codes of practice, regulations and your funeral business' policies and procedures
19. initiate appropriate action to deal with health emergencies in accordance with relevant codes of practice, regulations and your funeral business' policies and procedures
20. provide the individual with the health emergency with support and reassurance
21. provide others affected by the health emergency with support and

reassurance

22. minimise potential risks by making the vicinity of the health emergency safe
23. record the health emergency accurately, legibly and completely

Knowledge and understanding

You need to know and understand:

1. how to recognise indicators of risk
2. how to check for risks
3. how to monitor the working environment, work practices, materials and equipment
4. how to care for, safely use and store instruments, equipment and materials
5. why monitoring is important
6. why action to deal with risks is important
7. what the local arrangements and requirements are for monitoring and controlling risks to health, safety and security
8. what the indicators of risk are
9. what your rights, duties and responsibilities are under relevant legislation
10. what person is responsible for handling accidents, emergencies and security breaches in your work environment
11. what safety equipment and personal protective equipment is available
12. what visual and audible warnings and notices are required
13. what procedures for health and safety and dealing with emergencies there are in the work environment, and the reporting arrangements and requirements for these
14. what safety checks are needed
15. what methods to use for the prevention of cross-infection and the destruction of pathogens
16. what the chains of infection regarding pathogens are
17. what the different types of waste and spillage are and different disposal methods for them
18. how to recognise risks to health and safety and promote safe working practices with your employees
19. how to use extinguishers and other equipment in different situations
20. how to initiate the alarm systems
21. how to access escape routes
22. how to access resuscitation and other life saving techniques
23. why adherence to emergency procedures is important
24. what your funeral business' arrangements for dealing with emergencies are, including individual roles and responsibilities to health, and customer liability legislation
25. how to support and reassure individuals affected by a health emergency and why this is important
26. what person to seek assistance from and methods of contacting appropriate persons in an emergency
27. what the effects of shock are on individuals affected by a health

emergency, and procedures for dealing with shock

Scope/range

When monitoring and maintaining a healthy, safe and secure working environment, you must show that you can achieve the outcome with the following:

1. Risks to:

- 1.1. people
- 1.2. property

2. Risks arising from:

- 2.1. the behaviour of self and others
- 2.2. fixed and moveable equipment
- 2.3. goods, substances and materials
- 2.4. the condition of the deceased

3. Action taken to:

- 3.1. eliminate the risk
- 3.2. prevent injury, damage and cross-infection
- 3.3. protect people and property

When developing health and safety in the work environment, you must show that you can achieve the outcome with the following:

1. Information:

- 1.1. signs and notices
- 1.2. leaflets
- 1.3. instructions and procedures

2. Risks to health and safety:

- 2.1. emergencies
- 2.2. accidents

3. Action to prevent injury and damage:

- 3.1. prevention
- 3.2. protection
- 3.3. use of emergency services

4. Equipment:

- 4.1. to eliminate the risk
- 4.2. to protect people from the risk

Links to other NOS

The standards in the funeral operations suite should be complemented by pan-sector standards such as working relationships, business, administration and resource management, as well as any other specific requirements of the employer.

Developed by	People 1st
Version Number	2
Date Approved	February 2022
Indicative Review Date	March 2027
Validity	Current
Status	Original
Originating Organisation	People 1st International Ltd
Original URN	PPLFOS27
Relevant Occupations	Funeral arranger; Funeral director; Funeral Director's Assistant; Funeral services attendant; Funeral services operative
Suite	Funeral Services
Keywords	Funerals; funerary; undertakers; undertaking; promotes; promoting; monitors; monitoring; watches; watching; maintains; maintaining; workplaces; accidents; emergencies