
Overview

This standard is about carrying out maintenance within the scope of your own responsibility and authority.

This standard deals with the following:

- 1 Carry out non-routine maintenance
- 2 Carry out routine maintenance

During this work you must take account of the relevant operational requirements and safe working practices **AS THEY APPLY TO YOU**.

This Standard is suitable for those working in the downstream fuel environment.

Previous Version:

Adapted from Unit 10 of Refinery Field Operations NOS – version April 2005

Performance criteria

- You must be able to:*
- P1 identify abnormal performance
 - P2 monitor and record faults
 - P3 take appropriate corrective action
 - P4 request help from appropriate personnel
 - P5 obtain all documentation which allows the maintenance to be carried out
 - P6 ensure that routine maintenance has minimal effect on production objectives
 - P7 consult written records and relevant personnel as appropriate
 - P8 carry out maintenance, using appropriate tools, in accordance with procedures, schedules and required quality standard.
 - P9 complete all relevant documentation
 - P10 leave plant and equipment in a safe condition
 - P11 work safely in accordance with operational requirements
 - P12 Dispose of used and replaced material in an appropriate manner with consideration for the environment

Knowledge and understanding

- You need to know and understand:*
- K1 how to select, use and care for PPE
 - K2 the implications of statutory and organisational requirements
 - K3 how to interpret operational requirements
 - K4 plant and equipment operating procedures
 - K5 the types of equipment to be maintained
 - K6 operating principles of all relevant equipment
 - K7 how to work with and within the Permit to Work system
 - K8 why it is necessary to follow site procedures
 - K9 the importance of using correct work methods and hand tools
 - K10 the importance of using the correct materials including correct disposal of used and replaced materials
 - K11 why relevant personnel have to be informed of equipment status
 - K12 the limits of your own responsibility and authority
 - K13 why work has to be carried out under permit control

COGDO10

Carrying out maintenance within agreed scope of authority in downstream operations



Developed by	Cogent
Version Number	2
Date Approved	March 2019
Indicative Review Date	March 2024
Validity	Current
Status	Original
Originating Organisation	Cogent
Original URN	DO10
Relevant Occupations	Engineering and manufacturing technologies; Engineering; Process, Plant and Machine Operatives; Plant and machine operatives n.e.c
Suite	Downstream Operations
Keywords	carry out, maintenance, routine, non-routine, scope, responsibility, authority
