

Overview

This standard is about your ability to assess an individual performers costume and fit requirements and carry out costume fittings.

This may involve preparing costume alterations, taking accurate measurements, meeting the schedule and budget, being discrete and sensitive to the performers needs, following fitting room etiquette and providing clear instructions to others involved.

This standard may be applicable to costume supervisors, costume assistants, costume standbys, wardrobe assistants and costume makers.

Carry out costume fitting

Performance criteria

You must be able to:

1. select and prepare costumes for the fitting process
2. arrange convenient fitting times in line with the production schedule
3. carry out the fitting in accordance with fitting room etiquette and procedures
4. use the mirror reflection to assess fit/look
5. communicate with the performers in a polite, sensitive and professional manner
6. assess requirements and recognise faults in garments make, fit, and finish
7. consider costume rigging and special effects when fitting
8. take and record accurate measurements and make calculations as required
9. assess and estimate additional fabric and material requirements
10. prepare costumes for alternations or re-make
11. confirm and communicate alterations required and the timescale to the person(s) carrying out the alteration work
12. compare altered costumes with agreed alteration requirements and confirm match
13. label costumes, identifying the origin, performer and comprehensive alteration instructions after fitting
14. collaborate with production staff and performers to confirm that the design brief is being met
15. check costumes for correct fit following alterations
16. communicate fit and alteration issues with the relevant persons (s) in a timely manner.
17. ensure multi costumes, special effect and make up requirements are considered whilst fitting costumes
18. store information according to procedures and adhering to confidentiality rules
19. communicate clearly with production staff and other relevant departments or individuals
20. follow relevant health and safety legislation and guidelines at all times

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Knowledge and understanding

You need to know and understand:

1. costume fitting procedures
2. production requirements, design brief and costume schedule
3. the performers and production's requirements in collaboration with the appropriate personnel
4. arranging fittings in keeping with the production schedule
5. how to take and record accurate measurements and make calculations
6. costume preparation for necessary alterations
7. the required fit and look of the costume as agreed with production staff
8. how to estimate fabric and materials requirements
9. costume problems and faults and how to deal with them
10. record storage and confidentiality rules were appropriate
11. the production's confidentiality rules and requirements
12. all relevant production staff involved and the communication protocol
13. statutory responsibilities under health, safety and environmental legislation and regulations

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Validity	Current
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Originating Organisation	ScreenSkills
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Original URN	SKSQ11
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Relevant Occupations	Arts, Media and Publishing; Associate Professionals and Technical Occupations; Crafts, creative arts and design; Media Associate Professionals; Media and communication
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Suite	Costume for Film, TV and Theatre Productions
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