Take measurements and assess figuration



Overview

This standard is for those who take customer measurements and assess customer figuration.

The job role may involve:

- 1 taking customer measurements
- 2 recording measurements
- 3 assessing and recording figuration

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Performance criteria

You must be able to:

- P1 assess the design and identify the required measurements
- P2 take detailed measurements and calculations in relation to the design
- P3 take measurements in the correct sequence
- P4 records legible measurements
- P5 take measurements in a manner which maintains customer relationships
- P6 accurately assess and record customer's figuration
- P7 complete appropriate records and documents
- P8 identify problems and resolve issues within limits of your own responsibility
- P9 report problems outside area of responsibility to the appropriate person
- P10 work to legal requirements, standards and regulations, policies, procedures and professional codes

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Knowledge and understanding

You need to know	K1	how to	assess the design and identify required measurements	
and understand:	K2	customer relations/ service		
	K3	how to	take accurate measurements (where to place the tape wher	
		measu	ring)	
	K4	key measurement points, including:		
		K4.1	natural waist	
		K4.2	full length	
		K4.3	half back	
		K4.4	sleeve length	
		K4.5	chest and/or bust	
		K4.6	waist	
		K4.7	hip and/or seat	
		K4.8	trouser waist	
		K4.9	trouser hip and/or seat	
		K4.10	outside leg	
		K4.11	inside leg and/or body rise	
		K4.12	knee width	
		K4.13	bottom width	
	K5	figuration	on requirements, including	
		K5.1	shoulder variations	
		K5.2	stance	
		K5.3	balance	
		K5.4	chest	
		K5.5	waist proportion	
		K5.6	hip variation	
		K5.7	leg shape	
	K6	the sequencing required for taking measures		
	K7	why the	e measures are sequenced in a particular order	

K8

K9

fitting room etiquette

K10 how to complete and store accurate records

quality standards

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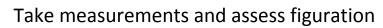
You need to know K11 the limits of personal responsibility

and understand: K12 how to report problems outside your area of responsibility

K13 the importance of effective communication

K14 the lines of communication, authority and reporting procedures

K15 the organisation's procedures, rules, codes and guidelines





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