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## Overview

This standard is about the driver's responsibility to obtain information in relation to the collection and delivery of the loads they are carrying by goods vehicle.

It covers what a driver needs to do to make sure that their vehicle is suitable for the load to be carried and the documentation that they need to complete to comply with relevant legal and organisational requirements during each driving duty. It includes the requirement for the driver to check that relevant licences/permits are held for the type of vehicle and the load being carried.

This standard is relevant to drivers of goods vehicles and those who are responsible for goods vehicles within logistics organisations

## Performance criteria

*You must be able to:*

1. obtain information about the **load** to be collected and/or delivered by **goods vehicle**, including any specific requirements e.g. for temperature controlled loads
2. check the **goods vehicle** is suitable for the **load** to be carried, including **load** type, dimensions and weight
3. obtain information on any potential hazards specific to the **load** to be carried and how these should be handled
4. obtain information on the **destination** of the **load** and the **schedule**
5. take action when there are problems with obtaining information on the **load**, **destination** or **schedule**
6. check the accessibility of the **destination** for the goods vehicle
7. identify specific customer requirements or specific **load** requirements for **loading/unloading** the **goods vehicle**
8. identify the requirements for monitoring the **load** during transport
9. obtain information on the requirements for the timing the delivery or collection
10. assess any recent information or changes to information that could affect the **destination** and **schedule** being achieved
11. communicate all information regarding the **load** to relevant **colleagues** and **customers**
12. comply with organisational procedures and all **legal, safety and operating requirements** relating to the collection and delivery of the load carried by goods vehicle

## Knowledge and understanding

*You need to know and understand:*

1. the type of information that is required about the **load** to be collected and/or delivered by **goods vehicle** (e.g. temperature requirements)
2. where to obtain information about the **load** and who requires this information
3. the type of information that is required about the **destination** of the **load** and the **schedule**
4. the action to take if you are unable to obtain information about the **load, destination** or **schedule**
5. the types of requirements there could be for **loading/unloading** or monitoring the **load** during transport by **goods vehicle**
6. the types of problems that could occur with the **load** which would require monitoring
7. the customer requirements for reaching the **destination** and the timing of the delivery or collection, including **schedule** changes
8. where to obtain recent information that could affect the **destination** and **schedule** being achieved, and how to use it
9. the type of problems that could occur with the **destination** and **schedule**
10. how to communicate the different types of information about the **load** to relevant **colleagues** and **customers** and the organisational procedures for this
11. the organisational procedures and all relevant **legal, safety and operating requirements** relating to the collection and delivery of the load carried by **goods vehicle**

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## Glossary

**Colleagues:** permanent, temporary, agency staff, external

**Customers:** internal, external

**Destination:** delivery point, collection point

**Goods vehicle:** the vehicle you normally drive, includes trailer when connected, and ancillary equipment

**Legal, safety, and operating requirements:** Highway Code, transport regulations, safety regulations, codes of practice, load restrictions, drivers' hours, licences/permits, Driver Certificate of Professional Competence (DCPC) requirements, Driving and Vehicle Standards Agency (DVSA) requirements, Fleet Operators Recognition Scheme (FORS), alcohol and drug restrictions, organisational requirements

**Load:** containers, sealed loads or trailers, palletised goods, building materials, food, temperature controlled, livestock, waste, dangerous goods, plant and machinery, vehicles, timber, aggregate etc.

**Loading/unloading:** complete, partial, sequential

**Schedule:** collection time, delivery time, driving sequence, route, timings, stops

SFLDGV6

Obtain information on the collection and delivery of loads carried by goods vehicle



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**Developed by** Skills for Logistics

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**Relevant Occupations** Transport Drivers and Operatives; Transportation operations and maintenance; Warehouse and distribution; Managers in Distribution, Storage and Retailing

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**Suite** Driving Goods Vehicles; Courier

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