
Overview

This standard covers all aspects of arranging resources required by participants of different faiths in order to meet their religious needs.

It includes arranging for sessional support, literature, stock materials and making decisions on what can be provided within organisational procedures for all faiths.

This standard covers multi-faith working and having an understanding of other faith groups recognised by your organisation.

There are two elements

- 1 Support multi-faith working
- 2 Arrange multi-faith resources

Arrange resources for public worship in a custodial environment

Performance criteria

Support multi-faith working

- You must be able to:
- P1 take part in multi-faith team meetings in accordance with your organisation's procedures
 - P2 liaise with local faith communities and support agencies in accordance with your organisation's procedures
 - P3 work collaboratively within a multi-faith organisation to represent the worshipping needs of those who request support in accordance with your organisation's procedures
 - P4 communicate with individuals in a way that shows you understand their faiths in accordance with your organisation's procedures
 - P5 make arrangements to support religious festivals in accordance with your organisation's procedures
 - P6 check that there is parity in the number of festivals supported for different faiths in accordance with your organisation's procedures
 - P7 deliver information sessions based on your services to expand individuals' knowledge in accordance with your organisation's diversity procedures

Arrange multi-faith resources

- You must be able to:
- P8 check requirements of individuals of different faiths within your area of responsibility in accordance with your organisation's procedures
 - P9 review literature sent into organisation for risk factors in accordance with your organisation's procedures
 - P10 liaise with other agencies who provide resources for public worship
 - P11 order required stock for different faiths in accordance with your organisation's procedures
 - P12 request additional resources in accordance with your organisation's procedures including:
 - P12.1 sessional staff
 - P12.2 sessional volunteers
 - P13 review services required by different users in accordance with your

- organisation's procedures, including:
 - P13.1 core literature collection services
 - P13.2 archive services
 - P13.3 information management services
- P14 check resources are available for all participants and their individual needs in accordance with your organisation's procedures, including any requirements for:
 - P14.1 physical disabilities
 - P14.2 sensory disabilities
 - P14.3 learning disabilities
- P15 contribute to strategies concerning management of literature content and collections in accordance with your organisation's procedures
- P16 guard against any unauthorised use of resources in accordance with your organisation's procedure
- P17 apply collection management processes in accordance with your organisation's procedures, including:
 - P17.1 retention
 - P17.2 disposal

Knowledge and understanding

- You need to know and understand:
- K1 how your beliefs may influence the way in which you work with others
 - K2 why it is important not to impose your beliefs on others
 - K3 the range of beliefs within your organisation
 - K4 the importance of respecting beliefs that you do not share
 - K5 how multi-faith working can promote equality and diversity
 - K6 different faith and support groups in your local community
 - K7 which faiths are recognised by your organisation
 - K8 how to deal with and challenge discrimination
 - K9 how to plan information sessions
 - K10 methods of delivering information sessions
 - K11 how to plan information sessions to expand individuals' knowledge
 - K12 the range of resource requirements of individuals of different faiths
 - K13 different risk factors presented in different literature
 - K14 reasons for rejecting literature due to security reasons
 - K15 processes for recording your decisions
 - K16 what agencies provide resources
 - K17 how to contact different agencies
 - K18 processes for requesting additional support
 - K19 when you might need sessional chaplains
 - K20 the calendar of religious festivals for all faiths in your area of responsibility
 - K21 how to review core services based on participants' use or potential for use
 - K22 methods to ensure access to all resources for varying participants' needs
 - K23 ways to stop unauthorised use of resources
 - K24 how to contribute to a risk assessment for organising public worship in a custodial setting
 - K25 how to contribute to the recruitment process for new colleagues

Additional Information

Glossary

Resources refer to literature, artefacts, stock items, sessional chaplains and volunteers involved in providing public worship.

Organisational procedures can include prison service instructions, prison policies, legislative policies and any other policies and procedures used across custodial care in the UK.

SFJFL11

Arrange resources for public worship in a custodial environment

Developed by	Skills for Justice
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Relevant occupations	Chaplains; prison staff; volunteers
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Suite	Custodial Care
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