

PROPAM515

Evaluate the capability of suppliers to meet supply specifications



Overview

This unit must be used in accompaniment with the Supply Chain Management Standards Guidance Note.

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Performance criteria

You must be able to:

- P1 confirm the type of supplies that are required
 - P1.1 specifications and quality of supplies required is clearly identified
 - P1.2 quantity and rate of supplies required is clearly identified
 - P1.3 delivery schedules and other requirements are clearly specified
- P2 obtain information from suppliers on their capability to provide supplies
 - P2.1 suitable sources of information are accessed
 - P2.2 all relevant information on costs, timescales, and quality is considered
- P3 evaluate information on the capability of suppliers
 - P3.1 appropriate evaluation processes are used
 - P3.2 evaluation criteria are established
- P4 identify the suppliers that are capable of meeting the specifications
 - P4.1 costs, timescales, and quality are evaluated
 - P4.2 suppliers are capable of providing the required supplies
 - P4.3 suppliers are measured against the evaluation criteria
- P5 assess all relevant factors and risks of using suppliers
 - P5.1 factors affecting the supply chain are clearly identified
 - P5.2 risks are assessed for their impact on the supply chain
- P6 provide the results of the evaluation to colleagues #
 - P6.1 information is provided to all relevant colleagues
 - P6.2 colleagues are consulted on their views
- P7 comply with procedures for evaluating the capability of suppliers
 - P7.1 legal and regulatory requirements are complied with
 - P7.2 organisational requirements are complied with

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Knowledge and understanding

You need to know and understand:

- K1 evaluation methods and procedures
- K2 information sources on supply chain processes
- K3 legal and regulatory requirements
- K4 organisational objectives and activities
- K5 presentation theories, models, and practices
- K6 procurement theories, models, and practices
- K7 supplier evaluation methods and procedures
- K8 supply chain management theories, models, and practice

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Glossary

Definitions of key words used in the standards

Colleagues	any people who are directly employed or under contract by the same organisation.
Contracts (noun)	usually comprise of formal legally binding agreements, but can be informal agreements: both can be enforced through civil law.
Organisation	any type of private or public body, eg a private limited company or a local government body, regardless of size. Because of the complexity of ownership and control systems, each person will have to decide what their organisation is.
Resources	the facilities, equipment, materials, and finances that are required to sustain the supply chain.
Stakeholders	all organisations or individuals who have a vested interest in the organisation.
Supplies	any combination of goods or services that are procured, delivered, or stored in the supply chain.
Supply chain management	covers the application of procurement, purchasing and supply, logistics, transport, and operations management, within and between international boundaries

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Status	Original
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Originating organisation	
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Original URN	515
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Relevant occupations	Originators compositors and print preps; Printers; Screen printers; Printing machine minders and assistants; Bookbinders and print finishers; Graphic designers
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Suite	Print Management and Administration
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Key words	print, production, costing, estimating, sales, account, management
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