

GOV 11

Determine and review the organisation's ethical, social and environmental responsibilities



Overview

This standard is about the Governing Body determining the organisation's ethical, social and environmental responsibilities and keeping these under review. It is about the Governing Body setting company policies and procedures and what should be done in terms of best practice

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Performance criteria

You must be able to:

- P1 Determine and agree the key ethical, social and environmental responsibilities that apply to the organisation
- P2 Ensure that the organisation's and the Governing Body's policies and procedures reflect its ethical, social and environmental responsibilities
- P3 Ensure the maintenance of a register of Governing Body members' interests
- P4 Encourage internal and external stakeholders to contribute to the formulation of the organisation's ethical, social and environmental policies and procedures
- P5 Champion the organisation's ethical, social and environmental policies and procedures
- P6 Agree a system to monitor and review the ethical, social and environmental policies and procedures
- P7 Determine the criteria against which the ethical, social and environmental policies and procedures will be evaluated and success measured
- P8 Ensure that the ethical, social and environmental policies and procedures are monitored and reviewed against the success criteria and agree appropriate revisions
- P9 Report to stakeholders on the impact of the organisation's ethical, social and environmental activities
- P10 Ensure that its members conduct themselves and behave in the best interests of the organisation

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Knowledge and understanding

You need to know and understand:

- K1 The organisation's ethical, social and environmental responsibilities and the impact of these on the organisations, its stakeholders and the environment
- K2 Transparent and fair procedures for the Governing Body to deal with related party transactions
- K3 How to encourage contributions to the formulation of the organisation's ethical, social and environmental policies and procedures from internal and external stakeholders
- K4 Why the Governing Body members should champion the organisation's ethical, social and environmental policies and procedures
- K5 Systems that might be used to monitor and review the organisation's ethical, social and environmental policies and procedures
- K6 How to determine criteria against which the ethical, social and environmental policies and procedures will be evaluated, success measured and revisions made
- K7 The process used to report to stakeholders on ethical, social and environmental activities

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Relevant occupations 1000 Managers and Senior Officials
1112 Directors and chief executives of major organisations,
1114 Senior officials of special interest organisations
1131 Finance Managers and Chartered Secretaries
1135 Personnel, training and industrial relations managers
2000 Professional Occupations
2421 Chartered and certified accountants
2422 Management accountants
4000 Administrative and Secretarial Occupations
4214 Company Secretaries

Suite Governance

Key words Governing Body policies, ethical, social and environmental responsibilities,
Governing Body register, stakeholders, related party transactions