
Overview

Sub-discipline Business Analysis (201) is concerned with the competencies required to assist an organisation in improving its business performance through a set of integrated and systematic activities designed to analyse opportunities for new or enhanced IT systems and identify possible options that may be adopted.

Working in the professional role (2014) involves:

- Assisting in preparing for an IT business analysis assignment (2014.01);
- Gathering, documenting and helping to verify information relating to IT business analysis activities (2014.02);
- **Undertaking IT business analysis activities (2014.03);** and
- Communicating information relating to IT business analysis activities (2014.04).

**Performance
criteria**

You must be able to:

- P1 correctly select and apply the procedures, tools and techniques applicable to IT business analysis activities
- P2 use and apply the systems development lifecycle, as appropriate to IT business analysis activities, in line with organisational strategy, policies and standards
- P3 assist in the effective management of relationships with a wide range of internal and external individuals and bodies during any IT business analysis assignment
- P4 assist in the timely co-ordination of IT business analysis activities with benefits realisation activities, as directed

Knowledge and understanding

You need to know and understand:

- K1 how to identify external factors and their implications on IT business analysis activities
- K2 how to provide information, as appropriate, to individuals involved in a range of related activities
- K3 how to take actions in the event of:
 - K3.1 breaches in the security and integrity during IT business analysis assignments
 - K3.2 IT business analysis activities not supporting the business needs
- K4 what are the issues associated with undertaking an IT business analysis assignment
- K5 why the effectiveness and quality of IT business analysis needs to be monitored
- K6 the importance of:
 - K6.1 undertaking IT business analysis in line with organisational strategy, policies, procedures and standards
 - K6.2 using and applying information gained through related activities, such as business change management, where appropriate during IT business analysis activities
 - K6.3 synchronising IT business analysis activities with benefits realisation activities
- K7 the need for monitoring of:
 - K7.1 the effectiveness and quality of IT business analysis activities
 - K7.2 the alignment of IT business analysis activities with all relevant and related activities, such as business change management, benefits realisation, business process design/redesign and improvement, organisational design/redesign activities, IT and other technology changes and/or projects and programmes

ESKITP2014.03

Undertake IT business analysis activities

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