
Overview

Sub-discipline Business Analysis (201) is concerned with the competencies required to assist an organisation in improving its business performance through a set of integrated and systematic activities designed to analyse opportunities for new or enhanced IT systems and identify possible options that may be adopted.

Working in the associate professional role (2013) involves:

- **Assisting in identifying business analysis requirements for new or enhanced IT systems, under the direction of others (2013.01);** and
- Gathering, documenting and communicating information relating to IT business analysis activities, under the direction of others (2013.02)

ESKITP2013.01

Assist in identifying business analysis requirements for new or enhanced IT systems, under direction

Performance criteria

You must be able to:

- P1 follow the strategy, policies, plans and standards relating to IT business analysis activities
- P2 assist others in identifying the information necessary to conduct an IT business analysis assignment
- P3 assist others in the identification of IT business analysis requirements
- P4 assist others in gathering evidence for any proposals and plans that have been developed by others to meet the IT business requirements

Knowledge and understanding

You need to know and understand:

- K1 how to identify:
 - K1.1 what information needs to be gathered, used and documented during an IT business analysis assignment
 - K1.2 who needs to sign off any IT business analysis assignment
- K2 how to record and store the external factors and their implications on IT business analysis activities
- K3 the role and value of business analysis in improving the IT systems performance of an organisation
- K4 what is meant by IT business analysis and the stages of activity that constitute it
- K5 that business analysis activities frequently result in the need for the implementation of new or enhanced IT and other technology systems, services and assets
- K6 that IT business analysis may occur as part of wider project, programme or business change management activities within an organisation
- K7 the importance of:
 - K7.1 having a clear mandate, identified sponsor and scope for any IT business analysis assignment
 - K7.2 having an awareness of organisational culture and structure in IT business analysis activities
- K8 the procedures, tools and techniques that can be used to conduct all stages of IT business analysis

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