

COGSS10

Contribute to the development and maintenance of a health and safety culture at the workplace within safety services



Overview

This unit is about your contribution to the development and maintenance of a health and safety culture in the workplace.

It deals with the following:

- 1 Providing information and advice
- 2 Liaising with employees, safety committee and third parties

During this work you must take account of the relevant operational requirements and safe working practices AS THEY APPLY TO YOU.

Previous version:

Unit SS4 National Occupational Standards in Safety Services Oil & Gas Extraction – January 2003

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Performance criteria

- You must be able to:*
- P1 recognise and exploit opportunities to provide information and advice
 - P2 present information and advice effectively, on request and proactively, to relevant personnel
 - P3 effectively communicate recommendations for improvement to relevant personnel
 - P4 accurately and effectively identify, and fully report, conflict between statutory and organisational requirements
 - P5 work safely in accordance with operational requirements
 - P6 effectively inform and update all relevant personnel on matters of importance
 - P7 effectively provide information regarding potential hazards and trends
 - P8 consider and action requests from relevant personnel as appropriate
 - P9 effectively seek, obtain and consider input on specific issues from relevant personnel
 - P10 effectively resolve conflicts and differences of opinion

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Knowledge and understanding

You need to know and understand:

- K1 how to select, use and care for PPE (to include sight/hearing protection, gloves, footwear, hard hats, respirators)
- K2 the implications of statutory and organisational requirements
- K3 how to interpret operational requirements (e.g. policies, procedures, instructions, codes of practice, standards, schedules)
- K4 the information needs of relevant personnel
- K5 how to develop, promote and maintain a safety culture in the workplace
- K6 how to communicate effectively (to include orally, in writing, through use of audio/visual aids, within timescales)
- K7 how to ensure that the information provide is current, accurate, relevant and concise
- K8 how to access and interpret relevant organisational requirements (e.g. instructions, standards, installation specific)
- K9 when improvements should be made and who they should be communicated to (e.g. those associated with H&S practices, procedures, commitment and culture)
- K10 the real and potential hazards and their implications
- K11 the real and potential trends and their implication
- K12 the organisational reporting requirements

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Additional Information

Scope/range related to knowledge and understanding

Within the limits of your responsibility you must demonstrate that you know and understand:

- 1 how to select, use and care for Personal Protective Equipment (PPE) (to include sight/hearing protection, gloves, footwear, hard hats, respirators)
- 2 the implications of statutory and organisational requirements
- 3 how to interpret operational requirements (e.g. policies, procedures, instructions, codes of practice, standards, schedules)
- 4 the information needs of relevant personnel
- 5 how to develop, promote and maintain a safety culture in the workplace
- 6 how to communicate effectively (to include orally, in writing, through use of audio/visual aids, within timescales)
- 7 how to ensure that the information provided is current, accurate, relevant and concise
- 8 how to access and interpret relevant organisational requirements (e.g. instructions, standards, installation specific)
- 9 when improvements should be made and who they should be communicated to (e.g. those associated with H&S practices, procedures, commitment and culture)

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