

COGSIGN16

Signage – carry out self adhesive operations



Overview

This unit deals with the following:

1. Apply self-adhesive materials

During this work you must take account of the relevant operational requirements and safe working practices AS THEY APPLY TO YOU.

Previous Version: Unit 2.16 National Occupational Standards in Signmaking (CWP1)

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Performance criteria

- You must be able to:*
- P1 check and confirm that you have the correct work instructions and any relevant application procedures and quality specifications
 - P2 ensure that you have the necessary resources for the application operation, including suitable PPE (Personal Protective Equipment)
 - P3 identify template shapes, measure and where necessary, cut and then position on the materials
 - P4 carry out the relevant preparation technique
 - P5 position and secure devices and equipment
 - P6 check that materials are laid out to the specified tension without distortion
 - P7 carry out the self adhesive operation according to work instructions and safe operating/ quality procedures
 - P8 protect surfaces from damage using an accepted method
 - P9 report any problems promptly to the relevant personnel
 - P10 deal appropriately with self-adhesive products and complete any necessary documentation
 - P11 follow relevant health and safety and environmental requirements and legislation at all times

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Knowledge and understanding

You need to know and understand:

- K1 how to check that you have the correct work instructions and any relevant self adhesive procedures and quality specification
- K2 how to ensure that you have the appropriate equipment, tools, materials, techniques and methods needed to complete the activity
- K3 how to obtain suitable PPE (Personal Protective Equipment)
- K4 how to use application and setting out tools and equipment
- K5 how to identify template materials appropriate for the work to be completed and what the consequences are of not using appropriate template materials
- K6 what specified positioning and quality tolerances are required
- K7 what preparation techniques are relevant
- K8 how to carry out the self-adhesive operation
- K9 what are acceptable protection methods and when and how to use them
- K10 what problems may occur
- K11 what is the appropriate action to take if there are problems
- K12 who are the relevant personnel
- K13 how to deal appropriately with self adhesive products
- K14 what documentation is necessary
- K15 what legislation and organisational codes of practice are relevant
- K16 what are the consequences of not following legislation and organisational requirements
- K17 what health and safety and environmental requirements and legislation are relevant and how to follow them
- K18 what are the consequences to you and to others of not following health and safety and environmental legislation

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Additional Information

Glossary

Self-adhesive Methods and Techniques

Application, pressing, wet, dry, heat

Tools

Scissors, knives

Materials

Vinyl, polyester

Securing, Fixing and Fastening Methods

Jigs, clamps, fixing materials

Types of Substrate

Porous, non porous

Types of Protection Methods

Warning signs, coverings, paddings, buffers

Preparation Techniques

Cutting, positioning

Template Materials

Rigid, flexible

Relevant Personnel

Line manager, supervisor, team leader etc.

Relevant Health and Safety and Environmental Requirements

What your responsibilities are in respect of health and safety and environmental requirements and legislation, regulations, safe working practices, local, national and organisational/site specific procedures

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Developed by Cogent

Version number 1

Date approved January 2010

Indicative review date January 2012

Validity Current

Status Original

Originating organisation Cogent

Original URN SIGN16

Relevant occupations Professional Occupations; Engineering Professionals; Engineering and manufacturing technology; Manufacturing technologies

Suite Signmaking

Key words work instructions, self adhesive procedure, positioning devices, preparation techniques, quality specification, templates, protection methods, PPE