

COGSC2

Liaise with stakeholders directly involved with the safety case



Overview

This unit is about activities in keeping stakeholders involved in the preparation of the safety case. Stakeholders are individuals or representatives of organisations who have a strong and influential interest in the organisation.

This activity includes identifying the different stakeholders and the relationships with them, providing information to them and obtaining their views, maintaining communications and responding to questions, meeting agreements and identifying and resolving conflicts.

The activity is likely to be undertaken by someone involved in preparing safety cases, either by managing them or by contributing technical content for them.

This unit deals with the following:

1. Liaise with stakeholders directly involved with the safety case

During this work you must take account of the relevant worksite operational requirements, procedures and safe working practices AS THEY APPLY TO YOU.

Previous Version: Unit N302 National Occupational Standards in Radiation Protection - December 2005

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Performance criteria

- You must be able to:*
- P1 establish relationships with all stakeholders who are relevant to the preparation of the safety case
 - P2 identify the roles and responsibilities of different stakeholders in relation to the preparation of the safety case
 - P3 inform stakeholders about the organisation's objectives and actions in relation to the safety case
 - P4 provide information that is relevant to the stakeholders' requirements, and ensure it is as accurate as possible
 - P5 ensure that the interests, views, and expectations of the stakeholders are clarified
 - P6 maintain communication with stakeholders according to their importance and relevance to the decisions and actions being undertaken
 - P7 respond to any questions raised, and refer any questions that cannot be answered to the appropriate person
 - P8 ensure that agreements with stakeholders are fulfilled whenever possible
 - P9 identify any conflicts of interest and disagreements with stakeholders and resolve them as effectively as possible
 - P10 review relationships with stakeholders at appropriate intervals
 - P11 comply with all relevant regulations and standards, and record all relevant actions and outcomes in the appropriate information systems

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Knowledge and understanding

You need to know and understand:

- K1 communication and presentation methods
- K2 hazard and risk assessment methods
- K3 health and safety issues and requirements
- K4 nuclear industry: types of facilities, materials, and processes
- K5 organisational structures and procedures
- K6 radiation: types, sources, and hazards
- K7 safety case design and preparation
- K8 stakeholder requirements
- K9 statutory requirements, regulations, and standards, including international, national, and local

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Suite Safety Case Preparation

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