

COGPACK11

Generate packaging reprographics



Overview

This unit deals with the following:

- 1 Create packaging reprographics
- 2 Confirm the fitness for purpose of packaging reprographics

During this work you must take account of the relevant worksite operational requirements, procedures and safe working practices AS THEY APPLY TO YOU.

Previous Version

Unit 1.11 SEMTA National Occupational Standards in Packaging (STM4)

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Performance criteria

You must be able to:

- P1 clarify and agree the requirements of the task
- P2 confirm that you have all the information and equipment needed to complete the task
- P3 advise the client on the interface between the design and the manufacturing process and the limitations of the proofs
- P4 create reprographics that accurately reflect the client's brief
- P5 question inconsistencies and inaccuracies in the information provided
- P6 make improvements to the artwork provided when necessary to achieve the appropriate quality
- P7 maintain an appropriate level of confidentiality
- P8 negotiate in a manner that promotes confidence, trust and good will
- P9 record all agreements made and the rationale for your ideas and actions
- P10 confirm the suitability of the reprographics by producing a proof
- P11 compare the proof with the original source material and reconcile any differences
- P12 adapt the reprographics to fit the chosen manufacturing process
- P13 consult the client and your colleagues on the proof and act on their feedback

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Knowledge and understanding

You need to know and understand:

- K1 who is the client and the division of roles and responsibilities
- K2 the specific production process to be used
- K3 the design requirements
- K4 the limitations of the proofs
- K5 how to use appropriate reprographic software packages
- K6 the timescale for the task
- K7 the importance of keeping complete, accurate and traceable records

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Glossary

- 1 **Artwork**
Where changes are required, where changes are not required
- 2 **Reprographics**
Where changes are required, where changes are not required

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Relevant occupations Engineering and manufacturing technologies; Manufacturing technologies; Process, Plant and Machine Operatives; Process Operatives

Suite Packaging

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