

COGPAC9 End packing operations for pilots and clinical trials



Overview

This unit describes the competences required to prepare to stop a packaging operation for a pilot or clinical trial.

During this work you must take account of the relevant worksite operational requirements, procedures and safe working practices **AS THEY APPLY TO YOU**.

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Performance criteria

You must be able to:

- P1 use the appropriate personal protective equipment (PPE) and/or product-specific equipment/clothing
- P2 stop the packaging run according to the specified procedures
- P3 dispose of waste material according to the procedure
- P4 complete the appropriate documentation correctly
- P5 reconcile the products and materials according to the procedure
- P6 prepare the completed packs for removal or transfer according to the procedure
- P7 identify and deal with problems correctly and promptly
- P8 leave the equipment and work area in the appropriate condition

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End packing operations for pilots and clinical trials

Knowledge and understanding

You need to know and understand:

- K1 which personnel protective equipment (PPE) is appropriate and why
- K2 any specialised protective equipment or clothing needed for the product and its use
- K3 how to deplete the materials
- K4 the packaging procedure
- K5 the acceptable time limits for the completion of tasks
- K6 the purpose of reconciliation and how to carry out reconciliation
- K7 why, how and where to remove packs and/or part packs
- K8 the procedures for reporting and dealing with problems
- K9 reject, re-working, recycling and waste disposal procedures and their importance
- K10 which documentation to be completed and when
- K11 what information is needed
- K12 the procedure for amending documents
- K13 the condition in which areas should be left

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