

COGLS12

Assess your own knowledge and skills for life sciences related work activities



Overview

This standard covers the competences you need to assess your own knowledge and skills for life sciences related work activities in accordance with approved procedures and practices. You will be expected to identify and use relevant understanding, methods and skills to complete tasks and address problems that, whilst well defined, have a measure of complexity. You will be expected to initiate and complete tasks and procedures as well as exercise autonomy and judgement within limited parameters. You will also be aware of different perspectives or approaches used within the workplace.

During this work you must take account of the relevant worksite operational requirements, procedures and safe working practices **AS THEY APPLY TO YOU**.

The activity is likely to be undertaken by someone whose work role carries out life science related work activities. This could include individuals working in hospitals, scientific laboratories, schools and universities.

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Performance criteria

- You must be able to:*
- P1 ensure that your life sciences related work activity is carried out in accordance with workplace procedures
 - P2 discuss and agree work objectives and how you will measure progress
 - P3 identify any knowledge, understanding and skills gaps for your life sciences workplace role
 - P4 discuss and agree a development plan to address any identified knowledge, understanding and skills gaps
 - P5 record the development plan in accordance with organizational policies and procedures
 - P6 undertake agreed development actions and evaluate how they have contributed to your improved performance
 - P7 obtain regular feedback on your performance to meet workplace requirements and milestones

COGLS12

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Knowledge and understanding

You need to know and understand:

- K1 why it's important to understand and keep up with the strategic direction of the life sciences agenda across the UK and globally and how this will influence the organisation
- K2 how to develop internal and external networks within the life sciences community for the area you are working in
- K3 why it's important to understand the latest technological developments in the life sciences industry and how to keep up-to-date with them
- K4 why it's important to share latest technological advances in life sciences with colleagues
- K5 the lines of communication and responsibilities
- K6 the limits of your own authority and to whom you should report if you have problems that you cannot resolve
- K7 how to identify and assess the skills and knowledge requirements of a work role
- K8 the different ways in which you are set your agreed work objectives
- K9 how to assess and identify gaps in your knowledge, understanding and skills
- K10 how to measure your progress against work objectives
- K11 how to identify development needs to address any gaps between the requirements of your work role and your current knowledge, understanding and skills
- K12 the type of development activities that can be undertaken to address identified gaps in knowledge, understanding and skills
- K13 how to identify whether/how development activities have contributed to your performance
- K14 how and where to record identified skills and knowledge gaps and when to record changes

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