

COGFO8

Maintain operational effectiveness of forecourt equipment



Overview

This unit is about your competence in cleaning, routine inspection and consumable replacement for various pieces of forecourt equipment, including a mechanical car wash, a car vacuum, an airline, compressor, the fire fighting equipment and fuel dispensers.

This unit deals with the following:

1. Cleaning equipment
2. Carrying out routine inspection of equipment and replace consumables

During this work you must take account of the relevant operational requirements and safe working practices AS THEY APPLY TO YOU.

Previous version:

Unit 8 - National Occupational Standards in Forecourt Operations – August 2003

COGFO8

Maintain operational effectiveness of forecourt equipment

Performance criteria

- You must be able to:*
- P1 effectively isolate equipment, where appropriate, from the mains prior to cleaning and routine inspection operations
 - P2 use safe and approved methods and materials for cleaning equipment
 - P3 dispose of waste-cleaning agents safely and ensure potentially environmentally damaging materials are in an approved location
 - P4 clean equipment in accordance with locally agreed schedules
 - P5 use appropriate safety clothing and equipment when working with hazardous cleansing agents and equipment
 - P6 identify the inspection routine correctly and organise the work accordingly
 - P7 identify, replace and report consumables requiring replacement, accurately and promptly
 - P8 replace and renew labels and branding according to equipment and organisational requirements
 - P9 check that the equipment is functional
 - P10 check that the security devices are operational in accordance with manufacturer and organisational requirements
 - P11 identify and report faults to the appropriate authority promptly
 - P12 carry out the inspection process in accordance with health, safety and security requirements and ensure minimum disruption to customers
 - P13 ensure that equipment and their immediate area are left clean, tidy and hazard free, and materials are returned to their designated location

COGFO8

Maintain operational effectiveness of forecourt equipment

Knowledge and understanding

You need to know and understand:

- K1 the organisational cleaning schedules and routines
- K2 how to isolate equipment
- K3 the cleaning methods and materials. This includes solvents, detergents for different equipment. This includes mechanical car wash, car vacuum, air line, compressor, fire fighting equipment, fuel dispensers
- K4 the potentially environmentally damaging materials, waste-cleaning agents and their disposal requirements
- K5 how and when to use safety clothing and equipment. This includes gloves, goggles, overalls, footwear
- K6 the inspection routines. This includes equipment type, manufacturers' instructions, organisational requirements and methods for different equipment. This includes mechanical car wash, car vacuum, air line, compressor, fire fighting equipment, fuel dispensers
- K7 the methods of replacing consumables. This includes cleaning detergents, cleaning chemicals, oils
- K8 the organisational policies and procedures for replacing and renewing labels and branding
- K9 the operating checks for different equipment
- K10 the fault reporting procedures

COGFO8

Maintain operational effectiveness of forecourt equipment

Additional Information

Scope/range related to performance criteria

- 1 the site safety requirements and procedures
- 2 how to select, use and care for Personal Protective Equipment (PPE) including sight/hearing protection, gloves, footwear, hard hats, appropriate workwear
- 3 the implications of statutory and organisational requirements
- 4 emergency shutdown procedures
- 5 limits of own authority and procedures in the event of breaching those limits
- 6 how to interpret operational requirements e.g. policies, procedures, instructions, codes of practice, standards, schedules
- 7 your own responsibilities as they relate to Organisational Safety Policy, Workplace Safety Policy, Evacuation Procedures, Fire Procedures

COGFO8

Maintain operational effectiveness of forecourt equipment

Developed by Cogent

Version number 1

Date approved July 2010

Indicative review date July 2012

Validity Current

Status Original

Originating organisation Cogent

Original URN FO8

Relevant occupations Retail and commercial enterprise; Service enterprises; Sales and Customer Services Occupations; Sales Assistants and Retail Cashiers

Suite Forecourt Operations

Key words maintain, operational, effectiveness, cleaning, forecourt, equipment, inspection