

ASTPAR5.2.5

Monitor and quality assure parking lines and signs



Overview

This standard is about monitoring and quality assuring the accuracy and condition of parking lines and signs, ensuring that they comply with legislative, regulatory and organisational requirements. It includes identifying the parking areas within your responsibility, applying suitable monitoring and quality assurance methods to new parking lines and signs, and notifying relevant others when the work has been completed.

There is one element:

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Target group

This standard is recommended for those whose responsibilities include monitoring and quality assuring the condition and accuracy of parking lines and signs.

This standard has been developed by the British Parking Association.

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Performance criteria

- You must be able to:*
- P1 identify those parking areas within your responsibility requiring the quality assurance of new lines and signs
 - P2 identify who is responsible for dealing with the installation and/or maintenance of lines and signs within the relevant local authority
 - P3 confirm the criteria against which the monitoring and assuring of the quality of parking lines and signs is to take place
 - P4 ensure that procedures are in place to enable members of the public and/or stakeholders to inform your organisation of faulty and/or ageing signs or lines
 - P5 identify those lines and signs to be monitored, and obtain all relevant details regarding these, including the associated specifications, the location and when they are to be applied in situ
 - P6 confirm the schedule for applying the lines and signs and agree monitoring methods and timescales with relevant persons, in line with your organisation's procedures
 - P7 confirm that the parking lines and signs have been established correctly, meeting the agreed specifications and fulfilling the agreed criteria, in line with your organisation's procedures
 - P8 address, where relevant, any aspects which do not fulfil the specifications or criteria, within the limits of your authority and responsibility, making recommendations for action to the relevant people
 - P9 ensure that all relevant people are informed promptly of your actions to monitor and quality assure parking lines and signs and the consequent outcomes, in line your organisation's procedures
 - P10 ensure that the lines and signs comply with all relevant legislative, regulatory and organisational requirements
 - P11 present information clearly, concisely and accurately
 - P12 act within the limits of your authority
 - P13 maintain accurate and up to date records, in line with your organisation's requirements

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Knowledge and understanding

You need to know and understand:

Legislative, regulatory and organisational requirements

- K1 legal, regulatory and organisational requirements relating to the monitoring and quality assurance of lines and signs for parking, and their impact for your area of operations
- K2 legislation, policies and procedures relating to data protection, health and safety, diversity and their impact for your area of operations
- K3 the role of your organisation and the parking services which it provides
- K4 the limits of your authority and responsibility, and the actions to take if these are exceeded

Requirements relating to monitoring and quality assuring parking lines and signs

You need to know and understand:

- K5 the importance of identifying those with responsibility within local authorities for installing and/or maintaining lines and signs
- K6 your organisation's monitoring and quality assurance procedures applying to new lines and signs for parking, and how to carry out associated checks
- K7 the importance of carrying out quality assurance checks according to an agreed plan and schedule
- K8 the range and type of lines and signs used within parking provisions, and their use
- K9 the parking areas that are within your responsibility for the monitoring and quality assurance of lines and signs
- K10 your organisation's criteria for monitoring and assuring the quality of parking lines and signs
- K11 the information required to take into account when monitoring and quality assuring parking lines and signs
- K12 the importance of identifying any aspects which do not meet the agreed specifications, or which do not comply with legislative, regulatory or organisational requirements, and the importance of bringing these promptly to the attention of the appropriate person
- K13 the remedial actions that can be taken to resolve issues that impact on the effectiveness of parking lines and signs, and your organisation's procedures relating to this
- K14 sources of advice or guidance and support regarding how to address any aspects which do not meet the agreed specifications
- K15 your organisation's procedures for notifying the relevant authority of the outcome of your checks
- K16 the importance of maintaining accurate and up to date records of quality checks

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Suite Parking Sector

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