

## ASTPAR4.1.6

# Undertake the routine maintenance of parking equipment and signage



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### Overview

This standard is about monitoring and undertaking routine maintenance of parking equipment and signage.

This may include monitoring the condition of parking equipment and signage, carrying out 'first line' maintenance, and recording and progressing maintenance requirements within your area of responsibility.

Maintaining your own health and safety, whilst monitoring and undertaking the routine maintenance of parking equipment and signage is of paramount importance.

Equipment and signage can include parking signs, equipment, fixtures and lines on the parking surface.

There is one element:

- 1 Undertake the routine maintenance of parking equipment and signage

### Target group

This standard is recommended for those whose responsibilities include progressing the routine maintenance of parking equipment and signage.

This standard is not intended for maintenance engineers with specialist skills and knowledge relevant to progressing more advanced maintenance and servicing of parking fixtures and equipment.

This standard has been developed by the British Parking Association.

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#### Performance criteria

- You must be able to:*
- P1 identify the parking lines and signs within your area of operations, and any associated maintenance schedule for these lines and signs
  - P2 check the condition of parking signage and materials at the required frequency and times to verify that they meet operational, regulatory and legislative requirements
  - P3 identify defects, excessive wear and damage to equipment and signage correctly
  - P4 take the correct action to rectify defects, excessive wear and damage
  - P5 identify potential hazards due to any defects, or excessive wear and damage accurately and promptly, and address these in accordance with agreed procedures
  - P6 assess the safety criteria to be met, and carried out, in relation to your own safety, and that of the public, when maintaining parking equipment and signage
  - P7 undertake 'first line' maintenance of parking equipment and signage, within the limits of your responsibility and training
  - P8 undertake preventative maintenance activities, within the limits of your responsibility
  - P9 maintain accurate and up to date records of defects, excessive wear, damage and hazards, and report these to relevant others, in line with your organisation's procedures
  - P10 maintain your health and safety, and that of others, at all times whilst progressing routine maintenance activities

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#### Knowledge and understanding

*You need to know and understand:*

#### Legislative, regulatory and organisational requirements

- K1 legal, regulatory and organisational requirements relating to the routine maintenance of parking signage and equipment, and their impact for your area of operations
- K2 legislation, policies and procedures relating to data protection, health and safety, diversity and their impact for your area of operations
- K3 the role of your organisation and its activities in maintaining parking equipment and signage
- K4 the limits of your authority and responsibility, and the actions to take if these are exceeded

#### Requirements relating to the routine maintenance of parking equipment and signage

*You need to know and understand:*

- K5 the importance of identifying defects, excessive wear and damage to parking signage and materials, and how to do this
- K6 the principal types of defects, and signs of excessive wear and damage, and how to recognise these
- K7 potential health and safety hazards that might occur due to such defects, and excessive wear and tear, and how to address these
- K8 the safety criteria to be met, in relation to your own safety and that of the public, and how to address these
- K9 what is regarded as preventative maintenance and how to carry it out
- K10 those items requiring inspection, and the frequency and methods for carrying this out
- K11 methods of ensuring continuance of service and availability when progressing maintenance activities
- K12 your work schedules and instructions relating to undertaking routine maintenance of parking equipment and signage
- K13 the importance of maintaining accurate and up to date records relating to the maintenance of parking equipment and signage, and your organisation's procedures for doing this

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