

ASTLRR2.8

Register proprietor and charge holder interests in land



Overview

This unit describes the competences required by those Legal staff working with First Registrations, Dealings and Transfers of Part who are responsible for registering interests in land.

The unit covers the identification of proprietor and charge holder interests in land and includes the checking of evidence of good title and the identification of charges relating to properties.

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Performance criteria

- You must be able to:*
- P1 check grading of applications based on available information
 - P2 regrade inaccurately graded applications
 - P3 check that all necessary **evidence of good title** is present
 - P4 establish **charges** relating to properties at the time of application
 - P5 establish non-standard title and charge occurrences and take action in line with agreed procedures
 - P6 add sufficient information to the system to enable the production or updating of records
 - P7 complete records and pass these with instructions to colleagues in accordance with agreed procedures

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Knowledge and understanding

You need to know and understand:

Working with applications

- K1 organisational procedures for identifying and registering interests
- K2 organisational procedures for categorisation
- K3 the workings and requirements of the systems being used
- K4 how to determine what evidence of good title is necessary
- K5 how to instruct and carry out searches
- K6 how to interpret the results of searches
- K7 what action to take in response to non-standard title and charge occurrences
- K8 organisational procedures for completing records
- K9 the requirements of registration

You must also be able to demonstrate the knowledge and understanding defined in the Introduction to the standards.

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Additional Information

Scope/range

This section describes the contexts in which you must be able to demonstrate competent performance.

- 1 identifying and checking the following types of **evidence of good title**
 - 1.1 evidence relating to statutory requirements
 - 1.2 prescriptive progress
 - 1.3 entitlements

- 2 identifying the following types of **charges**:
 - 2.1 new
 - 2.2 outstanding

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