

ASTLRR2.6

Settle plans within prepared areas



Overview

This unit describes the competences required by staff settling plans in First Registrations and Transfers of Part for applications within prepared areas.

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Performance criteria

You must be able to:

- P1 access information from recognised **sources**
- P2 establish the extent of subjects of applications
- P3 take agreed procedural action in respect of non-standard occurrences
- P4 add information to the digital mapping system using agreed referencing and stamps
- P5 use supplementary plans and supplementary plan layers as per instruction
- P6 add information to the Land Register system in line with organisational procedures
- P7 print the Title Plan at a appropriate scale for the type of land or property being registered

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Knowledge and understanding

You need to know and understand:

Working with applications

- K1 how to plot and scale accurately
- K2 organisational procedures for establishing subjects, rights and burdens
- K3 actions which you could take to deal with non-standard occurrences
- K4 the concepts of Research Area and Parent Title
- K5 the various types of deeds and how they affect the application.
- K6 the difference between a right and a burden.
- K7 the tolerance of maps used
- K8 how to recognise non-standard occurrences
- K9 the action to take in respect of non-standard occurrences
- K10 organisational procedures for adding information to Systems

You must also be able to demonstrate the knowledge and understanding defined in the Introduction to the standards.

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Additional Information

Scope/range

This section describes the contexts in which you must be able to demonstrate competent performance. For this unit these are:

- 1 accessing information from the following **sources**
 - 1.1 documentation
 - 1.2 the system being used
 - 1.3 files

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