

ASTH222

Ensure personal safety and security when lone working



Overview

This standard is about identifying issues of personal safety and security and taking appropriate measures to be safe when working independently or alone.

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Performance criteria

Identify issues of personal safety and security

You must be able to:

- P1 assess potential risks to your personal safety and security arising in the immediate working environment
- P2 identify potential risks in one-to-one sessions and take appropriate preventative action
- P3 assess potential risks to self in making home visits and identify ways of minimising them
- P4 identify potential risks arising from activities that have to take place outside normal working hours or in uncontrolled environments and take appropriate preventative action
- P5 assess the risks involved in situations involving conflict, challenge or heightened states of emotion and plan appropriate action
- P6 identify appropriate working practices that will minimise exposure to potentially dangerous situations

Take appropriate action to maintain personal safety and security

You must be able to:

- P7 conduct interviews and one-to-one sessions in safe and accessible locations
- P8 ensure that other colleagues are aware of your planned activities and their approximate duration
- P9 identify potentially difficult situations or events and plan sessions in a manner that will contain or defuse them where possible
- P10 review any situations about which you are uncertain with senior colleagues and agree an appropriate course of action
- P11 ensure that you are aware of and follow agreed procedures in the event of emergencies

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Knowledge and understanding

You need to know and understand:

- K1 organisational policies on personal safety and security
- K2 sources of information and advice on ways of maintaining personal safety and security
- K3 how to identify situations and contexts in which personal safety and security must be addressed
- K4 likely threats to personal safety and security and how to predict them
- K5 acceptable professional action that can be taken to minimise or prevent threats to personal safety and security
- K6 ways of managing conflict and confrontation
- K7 the limits of your own authority and responsibility and how to operate within them
- K8 reporting procedures in the event of emergencies and incidents
- K9 information from other agencies affecting assessment of risk and personal safety

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