
Overview

This standard is imported from the Chartered Institute of Purchasing and Supply (CIPS) suite.

This standard is based on units S5, S6 and S7.

This standard is for first-line managers/supervisors at work in the FM environment. It is about identifying the supplies required to carry out the FM operation under your control, the subsequent procurement and the planning of how to store all procured materials.

This standard is about procurement and the management of procured supplies. It describes the competences required to make sure that you:

1. Plan the flow of supplies through the supply chain (S5)
2. Plan the procurement of supplies (S6)
3. Plan the storage of supplies in the supply chain (S7)

Contribute to the procurement of supplies

Performance criteria

Plan the flow of supplies through the supply chain

You must be able to:

- P1 identify the current demand for supplies in the supply chain
- P2 review how current supplies flow through the supply chain
- P3 identify and resolve any problems with the flow of supplies through the supply chain
- P4 review the benefits and risks to the flow of supplies through the supply chain
- P5 identify opportunities to minimise energy consumption when planning supply chain options and how supply chains contribute to energy efficiency
- P6 decide methods to improve the flow of supplies through the supply chain
- P7 plan the flow of supplies in the supply chain
- P8 gain the commitment of stakeholders and colleagues for implementing the plan

Plan the procurement of supplies

You must be able to:

- P9 identify the current demand for supplies in the supply chain
- P10 review how current supplies are procured in the supply chain
- P11 identify and resolve any problems with the procurement of supplies in the supply chain
- P12 review the benefits and risks to the procurement of supplies through the supply chain
- P13 decide methods to improve the procurement of supplies in the supply chain
- P14 plan the procurement of supplies in the supply chain
- P15 gain the commitment of stakeholders and colleagues for implementing the plan

Plan the storage of supplies in the supply chain

You must be able to:

- P16 identify the current storage requirements of supplies in the supply chain
- P17 review how current supplies are stored in the supply chain

Contribute to the procurement of supplies

- P18 identify and resolve any problems with the storage of supplies in the supply chain
- P19 review the benefits and risks to the storage of supplies through the supply chain
- P20 identify opportunities for the introduction of relevant energy efficiency measures in the storage of supplies through the supply chain
- P21 decide methods to improve the storage of supplies in the supply chain
- P22 plan the storage of supplies in the supply chain
- P23 gain the commitment of stakeholders and colleagues for implementing the plan

Knowledge and understanding

You need to know and understand:

- K1 financial analysis methods and procedures
- K2 industry-specific networks and sources of information
- K3 relevant legal and regulatory requirements
- K4 logistics theories, models, and practices
- K5 operations management theories, models, and practices
- K6 organisational objectives and activities
- K7 organisational strategic aims and objectives
- K8 performance measurement and benchmarking theories, models, and practices
- K9 planning methods and procedures
- K10 presentation theories, models, and practices
- K11 procurement theories, models, and practices
- K12 opportunities for the reduction of energy consumption and adoption of relevant energy efficiency measures in supply chain management and planning
- K13 stakeholder management methods and procedures
- K14 supply chain management theories, models, and practices

ASTFM314

Contribute to the procurement of supplies

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Suite Facilities Management

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