

Overview

This NOS template example is to highlight what the NOS PDF document should look like with consecutive numbered bullet points with section headings but without sub numbering.

If your numbered bullet points are interrupted by section headings you must type (copy) in the numbered bullet points as you will be unable to use the numbered bullet function within the NOS database template.

Performance criteria

You must be able to:

Section Heading 1: This needs to be aligned to the top of the 'Performance Criteria' box

1. this is your first performance criteria
2. this is your second performance criteria, you will notice that the alignment of the bullet points is not indented as it was previously on the old word document template
3. this is your third performance criteria
4. this is your fourth performance criteria

Section Heading 2

5. this is your fifth performance criteria
6. this is your sixth performance criteria
7. this is your seventh performance criteria
8. this is your eighth performance criteria

Section Heading 3

9. this is your ninth performance criteria
10. this is your tenth performance criteria
11. this is your eleventh performance criteria

Knowledge and understanding

You need to know and understand:

Section Heading 1: This needs to be aligned to the top of the 'Knowledge and Understanding' box

1. this is your first knowledge and understanding bullet
2. this is your second knowledge and understanding bullet
3. this is your third knowledge and understanding bullet
4. this is your fourth knowledge and understanding bullet
5. this is your fifth knowledge and understanding bullet
6. this if your sixth knowledge and understanding bullet

Section Heading 2

7. this is your seventh knowledge and understanding bullet, dont forget if you would like to add in a return (line space) hold down the shift key whilst pressing the return key
8. this is your eighth knowledge and understanding bullet
9. this is your ninth knowledge and understanding bullet
10. this is your tenth knowledge and understanding bullet
11. this is your eleventh knowledge and understanding bullet

Scope/range

This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

Scope/range related to performance criteria This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

Scope/range related to knowledge and understanding This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

Values

This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

Behaviours

This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

Skills

This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

Glossary

This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

Links to other NOS

This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

External Links

This section can be populated however you feel best, whether that be continuous text, rounded bullet points or numbered bullet points.

NOS Template Example 2

Developed by	UKCES
Version Number	1
Date Approved	July 2014
Indicative Review Date	January 2015
Validity	Current
Status	Original
Originating Organisation	UKCES
Original URN	UKCNTE2
Relevant Occupations	IT Officers; IT Service Delivery Occupations; Database Administration; Adviser
Suite	Support Services; NOS for the Development, Implementation and Review of NOS
Keywords	NOS Development; Advice; Guidance;
